



جامعة الإمام عبد الرحمن بن فيصل
IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY

كلية العلوم والدراسات الانسانية
College of Science and Humanities

Academic Supervision Guide

2023AD



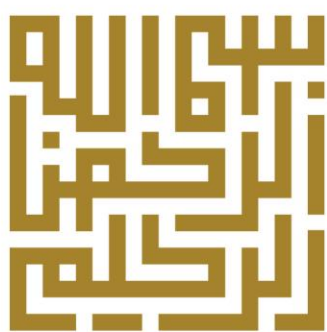


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Common Terms in Academic Supervision

Academic Year	Two or more semesters and a summer semester, if any, or four or more levels and one or two summer levels, if any.
University ID	A number indicating the university year in addition to the student's serial number in that year.
Academic System	The method of study followed in the university's colleges and institutes, whether by the system of study levels, semesters, or the full academic year.
Academic Semester	A period of no less than fifteen weeks in a two-semester system, and no less than twelve weeks in a three-semester system, not including the periods of registration, course changes (dropping/adding) , and final exams.
Academic Level	A study method in which the duration is less than a semester, ranging from four weeks to eight weeks, and the total number of study weeks is not less than forty weeks per year.
The Full Academic Year	A time period of no less than forty weeks a year.
Summer Semester	A time period of no less than eight weeks for the two-semester system and no less than six weeks for the three-semester system, during which the period allocated for each course shall be doubled.
Summer Level	A period of time of no less than four weeks for the academic level system, during which the allotted period for each course is doubled.
Academic Plan	A set of compulsory, elective, and free courses, that together constitute the graduation requirements, which the student must pass successfully to obtain the academic degree in the specified specialization.
Academic Course	The study material in each program plan includes a number, a code, and a content description. It is subject to monitoring, evaluation, and development in each section. The material may be studied independently, or it may have a prerequisite or concurrent requirement.
Study Unit	The weekly theoretical lecture (or clinical or exercise lesson) of no less than fifty minutes, or the practical lesson of no less than one hundred minutes, or the field lesson as specified in the study plan.
Education Types	Different education methods including in-person education, blended learning, distance education, self-education, and other types of education.
Academic Advancement Program (Bridging)	The program designed to transition from diploma to bachelor's degree.
Semester Assignments Mark	The grade awarded for the work completed by a student during an academic level, semester, or full year of study - if any - and includes tests, research, and educational activities related to the academic course.
Final Exam	An exam in the course, held once at the end of the academic level, semester, or full academic year.
Final Exam Mark	The mark the student obtains on the final exam for each course.
Interruption Indicator	It is an indicator given to the student if she does not register for any course during the specified registration period.

Common Terms in Academic Supervision

Final Grade	The sum of the semester work grades, in addition to the final exam grade for each course, with the total grade calculated out of 100.
Academic Record	A detailed statement that lists all the courses that the student studied, along with the grades obtained, including: (semester and cumulative GPAs).
Visitor Student	A student who studies courses at another university, or in a branch of their own university, without transferring
Grade	A description of the percentage, or alphabetical code, of the final grade obtained by the student in any course.
Incomplete Grade	A grade assigned to each course when the student is unable to complete the requirements by the specified date and is symbolized on the academic record with the symbol (J) or (IC).
Continuous Grade	A grade assigned to each course that requires more than one semester to complete, and is symbolized by (ρ) or (IP).
Semester GPA	The result of dividing the total points obtained by the student by the sum of the assigned units for all the courses taken in any semester, study level, or full academic year. Points are calculated by multiplying the assigned unit by the weight of the grade obtained in each course the student studied.
Cumulative GPA	The result of dividing the total points obtained by the student in all courses taken since enrollment by the total units assigned for those courses.
General Grade	Describe the level of the student's academic achievement during his studies at the university
Academic load	The total number of academic units a student is allowed to register for in a level of study, a semester, or a full academic year specified by the University Council.
Academic supervisor	He is the teaching staff member selected by the academic department to guide the student in the process of registering courses each semester, and to continue her academic career from entry into the university until graduation.
University requirements	A set of academic subjects approved by the university for all its students, which are consistent with the university's objectives.
College requirements	A group of academic subjects taught to all college students, regardless of their specializations, to provide them with a foundational base of culture and information.
Specialization requirements	It consists of a group of academic subjects within a single field of science and human knowledge, studied exclusively by female students of one major in the college.
school schedule	It is a receipt that the student prints immediately after registration, indicating the courses in which she has registered for.
Dropping and Adding	The student has a one-week opportunity from the end of the registration period to amend her registration, in accordance with the approved study plan of the college and within the limits of the permissible study load.

Introduction

The most important component of the quality of student support is the presence of an integrated system for managing student affairs and support services for them. This system contains several aspects, including academic support directed to students, whose tasks are undertaken by a team of members of the educational and administrative staff to provide assistance, guidance and advice in a way that ensures achieving the ultimate goal, which is to guide students and help them draw The academic plan that aims to complete the university stage efficiently, effectively and successfully in the shortest possible time based on sound academic foundations that are carefully and accurately planned. The academic supervision program also aims to develop preventive plans to overcome obstacles and search for appropriate solutions to the obstacles and difficulties that stand in the student's way and affect her academic achievement.

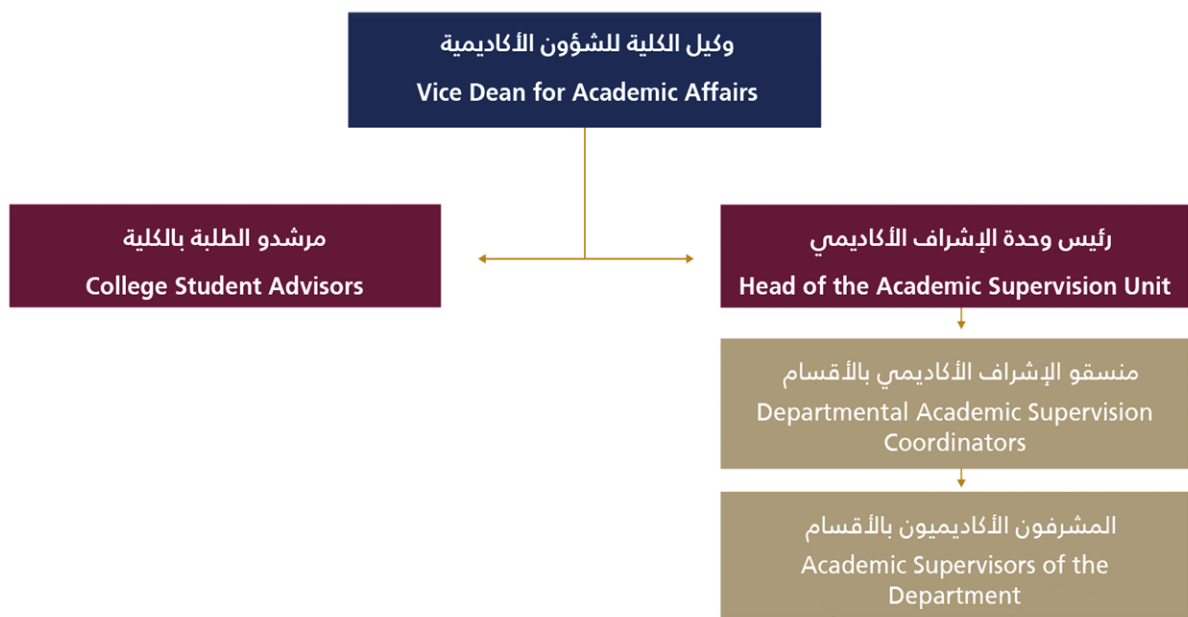
This contributes to creating an atmosphere of trust between students and their academic advisors which reflects positively on supporting the success of students.

The Organizational Structure of the Academic Supervision Unit

The Academic Supervision Unit is formed within each college under the umbrella of the College Vice Deanship for Academic Affairs and includes the head of the Academic Supervision Unit and the membership of academic supervision coordinators for academic departments and student advisors within the college.

The head of the unit is the executive responsible for the performance of the academic supervision unit within the college.

The department's academic supervision coordinator heads "The Department's Academic Supervision Committee" where he follows up the implementation of the work plan and the performance of academic supervisors within his department.



Objectives of the Academic Supervision Unit

This unit specializes in receiving and guiding new students, introducing them to the college and its various departments, preparing them for study and university life, as well as advising college students academically, psychologically, socially, and professionally, providing them with advice, and offering attention and care for the students who are struggling or at risk, as well as outstanding and gifted students.

Objectives :

- Preparing new students to adjust and adapt to university life.
- Creating appropriate conditions to achieve proper growth for university students. . Providing students with correct information about the college, rules and regulations, resources, and study programs.
- Enhancing students' academic achievement, raising their abilities, and overcoming the obstacles they face during their years of study.
- Reducing the chances of academic failure (preventive guidance).
- Providing advice and assistance to college students with academic problems. . Taking care of students who are on the verge of stumbling, paying attention to them, and following up to help them avoid the danger of stumbling.
- Caring for outstanding and gifted students, providing what will enhance their abilities and support their creativity. . Caring for and assisting students socially, financially, health-wise, psychologically, and professionally in coordination with the relevant authorities in the college/university.

Tasks of the Academic Supervision Unit

- Implementing the unit's operational plan.
- Follow up on academic supervision work in scientific departments.
- Providing care for new and transferring students.
- Providing care for outstanding and gifted students.
- Providing care for students who are on the verge of stumbling.
- Activate the student supervisor role.
- Activating student support system services in meetings, workshops, events, training courses, student activities and services, and additional lessons (peer lessons).
- Activating electronic services for academic supervision in the student records system.
- Measuring the effectiveness of academic supervision and guidance services and developing plans for improvement and development based on the results.
- Spreading the culture of academic supervision and its importance through meetings, bulletins, and awareness campaigns (competitions - activities - events - lighting - videos....).
- Activating the competencies program for academic supervisors and training courses and workshops for faculty members in cooperation with the relevant authorities.

- Helping students overcome health, psychological, social, financial, academic difficulties and problems during their university studies in cooperation with the relevant authorities.
- Holding periodic meetings to discuss reports submitted by academic supervision coordinators in scientific departments and student advisors to address difficulties and benefit from development proposals to improve the quality of performance during the current and next semester.
- Preparing quarterly and annual reports regarding the unit's work, difficulties, and proposals.

Head of the Department Tasks

- Following up on the implementation of the department's academic supervision plan.
- Providing support and assistance to academic supervision coordinators in their assigned tasks.
- Monitoring the department's courses according to the third standard. Taking necessary measures when semester work grades are less than 60% to raise the achievement level and improve the quality of the outputs to meet the course learning outcomes.
- Ensuring that the data of all academic supervisors in the department is entered through the data entry report: Student Records System << University Reports << Inquiry Report Viewer << AVALBLTY_ADV.

Tasks of the Academic Supervision Coordinator in the Department

- Activating the student support system services in meetings, workshops, events, training courses, student activities and services, and additional lessons (peer lessons
- Following up with academic supervisors to activate electronic services for academic supervision in the student records system.
- Activating the role of student supervisors, following up on them, and providing them with the necessary support.
- Allocating an academic supervisor for each student and distributing new students to the department's academic supervisors. .
- Reviewing the results of the student satisfaction questionnaire with academic supervisors quarterly/annually and discussing points of improvement.
- Holding guidance courses for academic supervisors to guide, advise, and clarify the tasks assigned to them, the work mechanism, and the evaluation policy.
- Holding periodic meetings with academic supervisors to follow up on the progress of the academic supervision process in the department.

- Receiving proposals and opinions related to developing the academic supervision process and submitting them to the Academic Supervision Unit.
- Raising the needs of academic supervisors and students for workshops and training courses to the Academic Supervision Unit.
- Preparing quarterly reports on the academic supervision process in the department based on supervisors' reports. .
- Supervising the registration committees in each semester and submitting a report on the positives, negatives, suggestions, recommendations, and accomplishments during the registration period.

Academic Supervisor Tasks

Academic supervision tasks are considered one of the main responsibilities assigned to members of the educational staff in accordance with Article No. (41) of the regulations governing the affairs of employees of Saudi universities, which stipulates: **“Teaching staff members and their equivalents are committed to weekly working hours of (40) hours to carry out their teaching duties, office hours, academic supervision, committee membership, research activities, and community service, as assigned by the competent authorities at the university.”**

The academic supervisor is responsible for supervising a group of female students from the time they join the college until they graduate. This task requires the academic supervisor to be sufficiently informed and knowledgeable about study plans, university rules and regulations.

Academic Supervisor Tasks

- Allocating academic supervision hours to meet with mentored students, discuss the challenges they face during their studies, and help solve them in appropriate ways.
- Assisting mentored students in preparing the proposed study schedule for the next semester if needed.
- Providing assistance to students in the event of difficulty registering or conflicts with some courses.
- Following up on the academic achievement of the mentored students and providing them with academic assistance and support.
- Encouraging mentored students to attend training courses and workshops provided by the University Counseling Center to acquire skills in confronting and solving the problems they encounter.
- Encouraging students and urging them to attend training courses and workshops provided by the Deanship of Student Affairs and the Alumni Unit.
- Increasing students' awareness of the importance of utilizing resources and making the most of them, such as the e-learning website and the digital library. Urging students to participate in curricular and extracurricular activities, emphasizing the importance of attendance and discipline during their studies.

- Holding a group meeting with the new mentors at the beginning of the semester.
- Holding periodic group meetings with counselors at the beginning of each semester and upon completion of the semester exams, at least.
- Studying the case of each advisor through the follow-up report and academic record to ensure that each student is progressing according to the study plan and to ensure his graduation within the regular period.
- Organizing individual meetings with advisors of students who are at risk of stumbling at the beginning of the semester to discuss the reasons for their delay and guide them on the best ways to improve their academic level.

Academic Supervisor Tasks

- Developing a preventive plan for each supervised student in consultation with the department's academic supervision coordinator.
- Organizing individual meetings with the supervised student of struggling students at the beginning of the semester to discuss the reasons for their delay and stumbling, guiding them to the best ways to improve their academic level, and helping them overcome obstacles and achieve the desired success.
- Developing a treatment plan for each supervised student to address their training and psychological, health, financial, and academic support needs, in consultation with the academic supervision coordinator and in coordination with the student advisor and the head of the Academic Supervision Unit at the college.

The Academic Supervisor's Procedural Plan

Form	Implementation time	Implementation procedures	Tasks	No
Form No.(1)	The Beginning of the Academic Year	Included in the file of each of each student are the following: <ul style="list-style-type: none"> • A statement of the names of the students who will be supervised • A statement of the names of the students who received the form for the courses to be registered. • The student's study plan leading to graduation. • Student registration schedule for each semester. • A recent copy of the student's academic record (transcript of grades). • The student's equivalency for the courses (if any). • Course registration form. • A form to determine the students' needs for academic courses. • Drop and add form for the student's courses • Withdrawal form from one or more courses. 	Activating the content of the academic supervision file	1
Form No.(2)				
Form No.(3)				
Form No.(4)				
Form No.(5)				
Form No.(6)				
Form No.(7)				
	The Beginning of the Academic Year	<ul style="list-style-type: none"> • Meet your students, get to know them, and build a good relationship with them. • Explain the role of the academic supervisor in providing counseling services to female students. • Introduce the students to the study plan and explain the importance of writing the student's university number on all forms when recording data. • It is necessary to pass the requirements, as the student will not be allowed to register for a course for which she did not pass the previous requirement. • Know the minimum and maximum number of credit hours that a student is allowed to register in her cumulative average (the student's academic load). • The necessity of registering the courses required for practical education. • Pay attention to the priorities shown in Form No. (4) of the courses to be registered. • Familiarize your students with the means of communicating with you and your office hours. 	Providing guidance and academic information to female students	2
Form No.(1)	Academic Supervision Activation Week	<ul style="list-style-type: none"> ▪ Meet with your students and distribute registration forms for them to fill out. ▪ Use the list of specialization courses while helping students choose their courses. ▪ Help the student prepare a timetable to complete graduation requirements in the shortest possible time. ▪ Emphasize to the student that the advisor does not register courses in the system and that registering courses is the student's responsibility. ▪ Verify that the following conditions are met when testing courses: <ul style="list-style-type: none"> ▪ There is no conflict in the academic schedule and exam schedule. ▪ Success in the previous requirements for the courses to be registered. ▪ Lower-level requirements have the highest priority. ▪ General and educational courses (other than practical education requirements) are opened every semester, and the student is not obligated to register them in the event of a conflict with a specialization subject, because specialization courses are opened once per academic year. ▪ Registration of courses required for practical education or courses requiring more than one course at levels. ▪ Practical education requirements have a high priority because they may prevent the student from registering for the practical education course and thus delay graduation. ▪ No female student will be able to register for the practical education course until after passing all the courses, starting in the second semester. ▪ If a student fails one of the requirements for one of the courses that she wanted to register for the next semester, she must register the course in which she failed. 	Supervising the registration of the student's academic schedule	3
Form No.(2)				
	The First Week of the Beginning of the Semester	<ul style="list-style-type: none"> • Receive the student's final registration schedule and ensure that the previous conditions are met in the registered courses. 		4

The Academic Supervisor's Procedural Plan

Form	Implementation Time	Implementation procedures	Tasks	No.
Form No.(6)	Week of Dropping and Adding	<ul style="list-style-type: none"> • Receive students who wish to perform dropping and adding operations, discuss their reasons, and direct them to request this through registration requests in the student records system in the following cases: <ol style="list-style-type: none"> 1. Conflict in time: Of the Vice Dean for Academic Affairs. 2. Prerequisite issues: Powers of the Vice Dean for Academic Affairs. 3. Academic warning: Powers of the academic supervisor. 4. Exceeding course registration at two lower levels: Powers of the academic supervisor. 5. Closed Class: Powers of the Vice Dean for Academic Affairs. 6. Exceeding the academic period: Powers of the Vice Dean for Academic Affairs. • Follow up on cases that are within the authority of the academic advisor and approve them. • Fill out the form for cases that require the approval of the Vice Dean for Academic Affairs, attach a copy of the application, and make ensure the following: <ol style="list-style-type: none"> 1. Request to Expand a Class: it is only for special cases such as graduates, courses required for practical education, or a requirement for more than one course, and it may disrupt the course of her studies, and require approval from the head of the department offering the course. 2. Verify hours: confirm the number of students' hours after deleting and adding 3. Form processing: sign the dropping and adding form, complete its approval, and keep a copy of it in the academic supervision file. 4. Student instruction: instruct the student to hand it over to the Admission and Registration Unit. 	Supervising the student's dropping and adding process	4
Form No.(7)		<ul style="list-style-type: none"> • Receive Withdrawal Request: discuss with students who wish to withdraw from a course and discussing with them the reasons for doing so • Distribute Form: provide the course withdrawal form to students who wish to withdraw from a course. • Verify Hours: make sure that the number of hours students have after withdrawal is not less than the minimum. • Sign Form: sign the form and direct the student to submit it to the Admissions and Registration Unit. 	Supervising the withdrawal process from one or more courses	5

The Mentored Student's Responsibilities

- The student is primarily responsible for his academic performance, and the supervisor's role revolves around assistance, guidance, supervision, and providing solutions.
- The student is responsible for meeting with the academic supervisor to help him prepare the schedule for the next semester and choose the appropriate courses according to the study plan and his academic situation.
- Checking and responding to electronic academic supervision requests in the student records system.
- Knowledge of university rules and regulations, the program's study plan, university and college requirements, graduation criteria, registration plan, and study schedules through guides, the college and university website, and the academic supervisor.
- Familiarity with the details of the academic calendar for academic operations (registration, withdrawal, apology, postponement, etc).
- Knowledge of the academic supervisor, academic supervision hours and means of communication (office, email, phone).
- Continuing to meet with the supervisor according to the agreed-upon dates and committing to attending the meetings.
- Consulting the academic supervisor to develop an alternative study plan if circumstances such as withdrawal, failure, or change of major arise, to ensure completion of all requirements for graduation on time.
- Notifying the supervisor of any changes or difficulties (financial, academic, health, psychological, social, family) that may affect academic performance.

Rules and Regulations



Absence and Warnings

Absence is counted from the first day of study, and the student must attend lectures and practical lessons. She will be denied from taking the final exams for any course if her absence rate exceeds (15%) of the course's contact hours during the semester or academic year for annual courses.

- The student who is denied of taking exams due to absence is considered to have failed the course and is assigned a denied (ق) or (DN).
- The student receives a warning if her cumulative GPA falls below (2.00), and she is dismissed from the university if she receives three warnings in a row.
- The College Council or its authorized representative may lift the denial and allow the student to take the final exam if he presents an acceptable excuse in the student records system within a week from the date of absence, providing that the percentage of the student's absence does not exceed (25%) of the course's contact hours.

Acceptable Excuses for Absence from Midterms and Final Exams

Acceptable excuses if you are absent from Midterms and Final Exams:

- Documented excuses from a government or private hospital for emergency cases that make it impossible to perform the exam are accepted.
- Medical conditions such as renal colic, high diabetes, bleeding, fractures, burns, high fever, etc., are acceptable excuses **with condition to submit a detailed medical report clarifying the diagnosis of the student's medical condition is submitted.**
- One-day excuses (such as sick leave or excuses for a routine check-up) are not accepted. They can be accepted at times other than exam times.
- Sickness certificates issued by government and private hospitals are accepted in the event that the patient undergoes surgery, hospitalization, or conditions related to chronic diseases, provided that they comply with the regulatory procedures, and permission is granted in accordance with the details stated in the hospital report.
- Excuses for accidents are accepted if the person making the excuse was involved in the accident, provided that the excuse is explained at the time of the accident and the time of reviewing the official authority.
- Excuses for reviews by security authorities that require the presence of the case holder and cannot be postponed or conflict with exam times are accepted.

Acceptable Excuses in Case of Absence from the Midterms and Final Exams

Five days permission is granted

Death of a first-degree relative

Permission is granted for three days in the event of death, provided that a copy of the death certificate is attached .

Death of a second- or third- degree relative

Two weeks permission is granted

A birth report for students from any government or private hospital

Permission is granted based to what is specified in the doctor's report or the hospital's report in the case of transfer to it

Cases of unconsciousness (fainting) during exams are documented by the University doctor

Permission is granted based on what is stated in the hospital report, provided that it pertains for emergency cases and not routine appointment

In the case of accompanying a spouse, one of the parents, or children to a hospital during the exams

Postponement and Apology

Apology	Postponement	
The student did not continue studying for the semester in which the courses were registered	The student does not register any course in the semester or academic year in which the study is to be postponed at the request of the student	Definition
From the third to the fourteenth week	The first and second week from the beginning of the semester	Period
Two semesters	Three non-consecutive semesters or two consecutive semesters	The number of times it is allowed
<ul style="list-style-type: none"> The application cannot be canceled after the approval of the college The reward is stopped from the date of the apology It is calculated within the duration of study and the maximum period for graduation It affects the system in the study plan and course registration The student is assigned a grade (W) in all courses registered for the semester of apology. Failure to attend until the application is approved may lead to deprivation, which affects the assessment of registered courses and, consequently, the student's GPA 	<ul style="list-style-type: none"> It delays your graduation. It cannot be undone after approval. It does not count within the duration of study and the maximum graduation period * The limited number of hours that can be recorded is not guaranteed due to the possibility of not offering courses or passing all requirements. Bonus disbursement is stopped from the date of execution of the deferral. It affects your regularity in the study plan and smooth enrollment in courses for subsequent classes for postponement 	What does it entail
<ul style="list-style-type: none"> Duration of study : the number of years or semesters that are counted within the period spent by the student in the study according to the study plan in the program (Maximum graduation: the student must complete the graduation requirements within a maximum of half of the planned period of graduation in addition to the duration of the program) 		

Dismissal from the University:

The student is dismissed from the University in the following cases:

- I. If the student gets three warnings in a row for a decrease in the GPA set for graduation (2.00 out of 5.00).
- II. If the student has not completed the graduation requirements within a maximum period of half of the period scheduled for their graduation, as well as the duration of the program. The university council may give an exceptional opportunity to the student to complete the graduation requirements up to a maximum of one academic year.
- III. The University Council may, in exceptional cases, address the situation of female students to whom the provisions of the two preceding paragraphs apply by giving them an exceptional opportunity not to exceed two semesters at most.

Discontinuation of study:

If the student is absent for a semester without requesting a postponement, they shall be dismissed from the University.

Transmission:

1/ External Transfer:

Student's transfer from another university may be accepted according to the following regulations :

- ❖ The student must have studied at a local university or college, or a foreign university, college or educational institution, provided that it is licensed by the relevant authority in the country of study.
- ❖ Not to be dismissed from the transferred University for disciplinary reasons
- ❖ Any other regulations set by the University Council .

2/ Internal Transfer between University Colleges:

The student may be transferred from one college to another inside the University, in accordance with the regulations approved by the university council or whoever is authorized by it

3/ Internal Transfer between College Majores:

The student may transfer from one major to another within the department in accordance with the regulations approved by the University Council or its delegate.

Visiting:

The visiting student is the one who studies some courses at another university or in a branch of the university, and the courses she has studied are credited according to the following regulations:

Visiting from Outside the University:

1. A distance learning student is not accepted.
2. The visiting student must be a Saudi or have a Saudi mother.
3. To accept the visiting student from outside the university, she must have spent one academic year of study in a full regular program at the college where she was initially accepted.
4. The visiting student should not be under academic probation at her university.
5. The procedures for visiting from outside the University are carried out through the Deanship of Admission and Registration through the Student Information System.
6. Studying as a visitor student at the University is not permitted for any of the first-year courses or the first foundation year of the college.
7. The national ID number of the visiting student from outside the university serves as the academic number during her study period at the university.
8. The university does not entail any financial obligations towards the visiting student from outside the university.
9. The application for external visiting is available every semester, except for the summer semester.

Internal Visit :

1. A distance learning student is not accepted.
2. The approval of the student's college is required for internal visit between the university colleges, with specified courses to be taken at the other college that must be equivalent to those in the plan of the student's college.
3. To be accepted as an internal visiting student, the student must have completed one academic year at her college from which she wants to visit.
4. The university student is not permitted to study any of the courses of the first-year program for colleges or the first foundation year of the college as an internal visitor within the university.
5. The procedures for visiting between university colleges are carried out through the student information system according to the specified academic calendar.
6. The student is considered a visitor in the courses registered in any college within the university outside of her college.
7. The visit must be at the same university level.

Appendices



Form No. (1) A list of the names of the students to be advised

Mobile Number	Major	ID Number	Student Name	No



Form No. (2) A list of names of the students who received the form of the courses to be registered

Signature	Major	ID Number	Student Name	No.



Form No. (3) Study Plan for the Computer Science Program

Level one												
	Clinic	Practicing	Training	Lab	Theoretical	Credit Hours	Subject Range	Catalogue Number	English Description	Arabic Description	Course number	
	.	.	.	0	3	3	MATH	111	MATH 1	رياضيات ١	667593	
	.	.	.	1	1	2	COMP	111	Computer Skills	مهارات الحاسب الالى	667638	
	.	.	.	0	1	1	PHEDU	162	Physical Education	التربية البدنية والصحية	669035	
	.	.	.	7	0	7	ENGL	101	General English Language	لغة إنجليزية عامة	820551	
	.	.	.	0	2	2	LRSK	141	Learning and Searching Skills	مهارات التعلم والبحث	820553	
	.	.	.	0	2	2	ARAB	182	Arabic Language Skills	مهارات اللغة العربية	928640	
Level Two												
	Clinic	Practicing	Training	Lab	Theoretical	Credit Hours	Subject Range	Catalogue Number	English Description	Arabic Description	Course number	
رياضيات ١	3	3	MATH	112	Math 2	رياضيات ٢	668130	
	2	2	LRSK	142	Communication Skills	مهارات الاتصال	820555	
	3	3	STAT	132	Statistics	إحصاء	820556	
	.	.	.	3	0	3	ENGL	102	English for Academic and specific purpose	لغة إنجليزية أكاديمية وتخصصية	926172	
	.	.	.	1	2	3	comp	123	Computer Application	تطبيقات في الحاسب الالى	926186	
	2	2	ISLM	181	Creed and Family in Islam	العقيدة و الأسرة في الاسلام	928639	
Level Three												
	Clinic	Practicing	Training	Lab	Theoretical	Credit Hours	Subject Range	Catalogue Number	English Description	Arabic Description	Course Number	
			.	.	3	3	MATH	211	Calculus	تفاضل وتكامل ١	667459	
			.	1	3	4	PHYS	212	Physics	فيزياء	667501	
			.	1	2	3	CS	211	Introduction to computing	مقدمة علم الحاسب	670237	
			.	.	3	3	CIS	211	Fundamentals of information Systems	مبادئ نظم المعلومات	670238	
			.	.	2	2	HIST	281	History and Civilization of Kingdom of Saudi Arabia	تاريخ وحضارة المملكة العربية السعودية	928641	
Level Four												
	Clinic	Practicing	Training	Lab	Theoretical	Credit Hours	Subject Range	Catalogue Number	English Description	Arabic Description	Course Number	
			.	1	3	4	BIOL	222	Biology	الاحياء	667409	
مقدمة علم الحاسب			.	1	2	3	CS	221	Fundamentals of Programming	مبادئ البرمجة	670241	
فيزياء			.	1	3	4	CS	222	Electronics	الإلكترونيات	670242	
تفاضل وتكامل			.	.	3	3	STAT	207	Intro to Statistics and Probability theory	مقدمة في الإحصاء ونظرية الاحتمالات	670244	
			.	.	2	2	ISLM	٢٨٢	Islamic Ethics and Values	الإخلاق والقيم الإسلامية	928642	
Level Five												
	Clinic	Practicing	Training	Lab	Theoretical	Credit Hours	Subject Range	Catalogue Number	English Description	Arabic Description	Course Number	
مبادئ البرمجة	.	.	.	1	2	3	CS	311	Object Oriented Programming 1	البرمجة كائنة التوجه ١	670245	
	2	2	CIS	313	Technical Reports	كتابة التقارير التقنية	670247	
الإلكترونيات	.	.	.	1	2	3	CS	314	Digital Hardware	الأجهزة الرقمية	670249	
مقدمة في الإحصاء ونظرية الاحتمالات	3	3	MATH	301	Discrete Mathematics	رياضيات منقطعة	670250	
	2	2	CIS	413	Professional Responsibility	المسؤولية المهنية	670258	
مبادئ نظم المعلومات	.	.	.	1	2	3	CIS	315	Communication and Network Fundamentals	اساسيات الاتصالات والشبكات	670278	
Level Six												
	Clinic	Practicing	Training	Lab	Theoretical	Credit Hours	Subject Range	Catalogue number	English Description	Arabic Description	Course Number	
البرمجة كائنة التوجه ١	2	2	CS	310	DATA Structure	هيكلية البيانات	670246	
البرمجة كائنة التوجه ٢	.	.	.	1	2	3	CS	321	Object Oriented Programming 2	البرمجة كائنة التوجه ٢	670251	
مبادئ نظم المعلومات	.	.	.	1	2	3	CIS	321	Database Concepts and Design	مفاهيم وتصميم قواعد البيانات	670253	
اساسيات الاتصالات والشبكات	.	.	.	1	2	3	CIS	326	It Infrastructure Management	إدارة هيكلية تكنولوجيا المعلومات	928097	
	3	3	MGMT	320	Principles of Management	مبادئ الإدارة	928098	
	2	2	BUS	381	Entrepreneurship	ريادة الأعمال	929173	

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Level Seven												
	Clinic	Practicing	Training	Lab	Theoretical	Credit Hours	Subject Range	Catalogue number	English Description	Arabic Description	Course Number	
الأجهزة الرقمية	•	•	•	1	2	3	CS	322	Operating System	نظم التشغيل	670252	
رياضيات متقطعة	•	•	•	.	3	3	MATH	401	Logic and Proof Techniques	المنطق وطرق الإثبات	670281	
مفاهيم وتصميم قواعد البيانات البرمجة كائنة التوجه ٢	•	•	•	.	3	3	CS	411	Software Engineering	هندسة البرمجيات	800039	
رياضيات متقطعة	•	•	•	.	3	3	CS	412	Algorithm Analysis and Design	تحليل وتصميم الخوارزميات	802219	
الأجهزة الرقمية	•	•	•	1	2	3	CS	414	Computer Organization	معمارية الحاسب	802220	
Level Eight												
	Clinic	Practicing	Training	Lab	Theoretical	Credit hours	Subject range	Catalogue number	English Description	Arabic Description	Course Number	
إدارة هيكلية تكنولوجيا المعلومات	•	•	•	•	3	3	CIS	425	Computer data Security and Privacy	سرية وحماية بيانات الحاسب	670261	
مبادئ نظم المعلومات	•	•	•	1	2	3	CIS	422	Human Computer Interaction	اتصال الإنسان بالحاسب	670263	
مبادئ نظم المعلومات	•	•	•	1	2	3	CIS	423	Web-Based Systems	النظم المبنية على الويب	670264	
المنطق وطرق الإثبات	•	•	•	•	3	3	CS	422	Language Theory and Finite Automata	نظرية اللغات	670282	
رياضيات متقطعة	•	•	•	•	3	3	MATH	411	Numerical Analysis	التحليل العددي	670283	
نظم التشغيل	•	•	•	•	•	•	•	•	•	•	•	
النظم المبنية على الويب	•	3	•	•	•	3	CS	444	Practical (co-op) Trainig	التدريب (التعاوني) العملي	822654	
هندسة البرمجيات	•	•	•	•	•	•	•	•	•	•	•	
Level Nine												
	Clinic	Practicing	Training	Lab	Theoretical	Credit hours	Subject range	Catalogue number	English Description	Arabic Description	Course Number	
البرمجة كائنة التوجه ١	•	•	•	•	3	3	CS	513	Mobile Computing	الحوسبة المتنقلة	670292	
النظم المبنية على الويب	•	•	•	•	2	2	CS	511	Project Proposal	مشروع مقترح	802221	
هندسة البرمجيات	•	•	•	•	2	2	CS	511	Project Proposal	مشروع مقترح	802221	
تحليل وتصميم الخوارزميات	•	•	•	•	2	2	CS	511	Project Proposal	مشروع مقترح	802221	
المنطق وطرق الإثبات	•	•	•	1	2	3	CS	512	Artificial Intelligence	الذكاء الاصطناعي	802222	
Flexives courses												
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue Number	English Description	Arabic Description	Course Number	
نظرية اللغات	•	•	•	0	3	3	CS	514	Basic Lang Translator	مترجمات لغات البرمجة	670284	
رياضيات متقطعة	•	•	•	1	2	3	CS	515	Modeling and Simulation	النمذجة والمحاكاة بالحاسب الآلي	670285	
البرمجة كائنة التوجه ٢	•	•	•	1	2	3	CS	516	Advanced Programming Language	لغة برمجة متطورة	670286	
	•	•	•	1	2	3	CIS	517	Data Mining and Warehousing	التنقيب عن وتخزين البيانات	670287	
نظم التشغيل	•	•	•	•	3	3	CS	523	Multi Agents	تعدد الوكيل	670288	
تحليل وتصميم الخوارزميات	•	•	•	•	3	3	CS	525	Advanced Operating System	نظم تشغيل متقدمة	670290	
البرمجة كائنة التوجه ١	•	•	•	•	3	3	CS	525	Advanced Operating System	نظم تشغيل متقدمة	670290	
البرمجة كائنة التوجه ١	•	•	•	1	2	3	CS	526	Mobile Application Programming	برمجة تطبيقات الأجهزة المتنقلة	670291	
البرمجة كائنة التوجه ٢	•	•	•	•	3	3	CS	526	Mobile Application Programming	برمجة تطبيقات الأجهزة المتنقلة	670291	
مبادئ البرمجة	•	•	•	0	3	3	CS	534	Introduction to Computer Visio	مقدمة في الرؤية بالحاسب	927776	
البرمجة كائنة التوجه ١	•	•	•	0	3	3	CS	536	Introduction to Computer Graphics	مقدمة في الرسومات بالحاسب	927777	
Level Ten												
	Clinic	Practicing	Training	Lab	Theoretical	Credit Hours	Subject range	Catalogue Number	English Description	Arabic Description	Course Number	
مشروع مقترح	•	•	•	•	3	3	CS	521	Project Implementation	تنفيذ المشروع	670293	
مشروع مقترح	•	•	•	•	3	3	CS	522	Selected Topics in cs	موضوعات مختارة في علوم الحاسب الآلي	670294	

Form No. (3) Study Plan for the Mathematics Program Statistics Track

Level One											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue Number	English Description	Arabic Description	Course Number
			•	0	3	3	MATH	111	MATH 1	رياضيات ١	667593
			•	1	1	2	COMP	111	Computer Skills	مهارات الحاسب الآلي	667638
			•	0	1	1	PHEDU	162	Physical Education	التربية البدنية والصحية	669035
			•	7	0	7	ENGL	101	General English Language	لغة إنجليزية عامة	820551
			•	0	2	2	LRSK	141	Learning and Searching Skills	مهارات التعلم والبحث	820553
			•	0	2	2	ARAB	182	Arabic Language Skills	مهارات اللغة العربية	928640

Level Two											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue Number	English Description	Arabic Description	Course number
رياضيات ١			•	•	3	3	MATH	112	Math 2	رياضيات ٢	668130
			•	•	2	2	LRSK	142	Communication Skills	مهارات الاتصال	820555
			•	•	3	3	STAT	132	Statistics	إحصاء	820556
			•	•	3	3	ENGL	102	English for Academic and specific purpose	لغة إنجليزية أكاديمية وتخصصية	926172
				•	1	2	comp	123	Computer Application	تطبيقات في الحاسب الآلي	926186
			•	•	2	2	ISLM	181	Creed and Family in Islam	العقيدة والأسرة في الإسلام	928639

Level Three											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
			•	•	4	4	MATH	201	Calculus 1	تفاضل وتكامل ١	926807
			•	•	1	3	PHRE	202	Physics 1	فيزياء ١	926808
			•	•	1	3	CHEM	203	General Chemistry 1	كيمياء عامه ١	926809
			•	•	1	3	BIOL	204	General Biology	أحياء عامة	926810
			•	•	•	2	HIST	281	History and Civilization of Kingdom of Saudi Arabia	تاريخ وحضارة المملكة العربية السعودية	928641

Level Four											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
			•	•	3	3	ENGL	210	English for Scientific Communication	الإنجليزية للتواصل العلمي	927268
			•	•	4	4	MATH	206	Foundation of mathematics	أسس الرياضيات	927269
تفاضل وتكامل ١			•	•	4	4	MATH	205	Calculus 2	تفاضل وتكامل ٢	927270
			•	•	1	2	COMP	209	Introduction to Programming	مقدمة في البرمجة	927271
			•	•	2	2	ISLM	282	Islamic Ethics and Values	الأخلاق والقيم الإسلامية	928642

Level Five											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
			•	•	1	2	STAT	211	Applied Statics	إحصاء تطبيقي	927267
تفاضل وتكامل ٢			•	•	0	4	MATH	301	Calculus 3	تفاضل وتكامل ٣	927380
تفاضل وتكامل ٢			•	•	0	4	MATH	302	Ordinary Differential Equation	معادلات تفاضلية عادية	927381
أسس الرياضيات			•	•	0	4	MATH	303	Linear Algebra	جبر خطي	927382

Level Six											
	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number		
أسس الرياضيات	•	•	4	4	MATH	304	Principles of Algebra	مبادئ الجبر	927399		
تفاضل وتكامل ٢	•	•	1	2	MATH	305	Numerical Analysis	تحليل عددي	927400		
تفاضل وتكامل ٢	•	•	1	2	STAT	306	Probability 1	احتمالات ١	927401		
جبر خطي	•	•	1	2	MATH	307	Computational Mathematics	رياضيات حاسوبية	927402		
معادلات تفاضلية عادية	•	•	•	•	BUS	381	Entrepreneurship	ريادة الأعمال	929173		

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Seventh level											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
تفاضل وتكامل ٣			٠	٠	4	4	MATH	401	Partial Differential	معادلات تفاضلية جزئية	927639
معادلات تفاضلية عادية			٠	٠	4	4	MATH	402	Mathematical Methods	طرق رياضية	927640
تفاضل وتكامل ٢			٠	٠	4	4	MATH	403	Real Analysis 1	تحليل حقيقي ١	927641
احتمالات ١			٠	1	2	3	STAT	404	Statistical Inference 1	الاستدلال الاحصائي ١	927657
Eighth level											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
تفاضل وتكامل ٣			٠	٠	3	3	ENGL	381	Oral Skills for Scientific English	المهارات الشفهية العلمية	927407
جبر خطي			٠	٠	4	4	MATH	405	Diff Forms & Vector Analysis	صنع تفاضلية وتحليل متجهات	927642
تفاضل وتكامل ٣			٠	٠	2	2	MATH	408	Summer Training	تدريب صيفي	927645
الاستدلال الاحصائي ١			٠	1	2	3	STAT	410	Regression Analysis	تحليل الانحدار	927658
احتمالات ١			٠	٠	4	4	STAT	411	Probability 2	احتمالات ٢	927659
Eighth level (Elective)											
	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number		
الاستدلال الاحصائي ١	٠	1	2	3	STAT	451	Financial Statistics	الاحصاء المالي	928343		
الاستدلال الاحصائي ١	٠	1	2	3	STAT	450	Statistical Quality control	مراقبة الجودة الاحصائية	928366		
الاستدلال الاحصائي ١	٠	1	2	3	STAT	452	Demography	احصاء سكاني	928367		
تحليل الانحدار	٠	1	2	3	STAT	550	Survey Methodology	منهجية الاستقصاء	928368		
تحليل الانحدار	٠	0	0	3	ECON	551	Econometrics	الاقتصاد القياسي	928493		
Ninth level											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
تفاضل وتكامل ٣			٠	٠	4	4	MATH	501	Complex Analysis	تحليل مركب	927646
الاستدلال الاحصائي ١			٠	1	2	3	STAT	505	Nonparametric Statistics	الاحصاء اللاعظمي	927660
Ninth level (Elective)											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
احياء عامه			٠	1	2	3	BIOL	206	Cell Biology	بيولوجيا الخلية	927264
كيمياء عامه ١			٠	1	2	3	CHEM	212	Organic Chemistry	كيمياء عضوية	927266
فيزياء ١			٠	٠	4	4	PHYS	206	Physics 2 Mechanics and Waves	فيزياء ٢ ميكانيكا وموجات	927272
فيزياء ١			٠	٠	4	4	PHYS	301	Electricity and Magnetism	كهربية ومغناطيسية	927383
Cell Biology			٠	1	2	3	GENTC	304	Principles of Genetics	اساسيات الوراثة	927392
Organic Chemistry			٠	1	2	3	BIOCH	308	Biochemistry	كيمياء حيوية	927393
تفاضل وتكامل ٢			٠	٠	3	3	MATH	406	Number Theory	نظرية الاعداد	927643
معادلات تفاضلية جزئية			٠	1	2	3	MATH	409	introduction Mathematical Modeling	مقدمة في النمذجة الرياضية	927652
تفاضل وتكامل ٢			٠	٠	2	2	PHYS	550	Introduction to Medical Physics	مقدمة في الفيزياء الطبية	927835
تفاضل وتكامل ٢			٠	٠	2	2	PHYS	450	Radiation and Health Physics	الفيزياء الاتعاعية والصحية	928199
صنع تفاضلية وتحليل متجهات			٠	٠	3	3	MATH	550	Graph Theory & Applications	نظرية الرسومات وتطبيقاتها	928369
جبر خطي			٠	٠	3	3	MATH	551	Coding Theory	نظرية التشفير	928370
Tenth level											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
تفاضل وتكامل ٢			٠	٠	2	2	MATH	506	Mathematics Research seminar	قاعة بحث	927649
صنع تفاضلية وتحليل متجهات			٠	1	2	3	MATH	510	Operations Research	بحوث عمليات	927655
الاستدلال الاحصائي ١			٠	٠	3	3	STAT	512	Sampling Theory	نظرية العينات	927661

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											First level
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabica Description	Course number
			•	•	3	3	MATH	111	MATH 1	رياضيات ١	667593
			•	1	1	2	COMP	111	Computer Skills	مهارات الحاسب الالى	667638
			•	•	1	1	PHEDU	162	Physical Education	التربية البدنية والصحية	669035
			•	7	0	7	ENGL	101	General English Language	لغة إنجليزية عامة	820551
			•	•	2	2	LRSK	141	Learning and Searching Skills	مهارات التعلم والبحث	820553
			•	•	2	2	ARAB	182	Arabic Language Skills	مهارات اللغة العربية	928640
											Second level
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabica Description	Course number
رياضيات ١			•	•	3	3	MATH	112	Math 2	رياضيات ٢	668130
			•	•	2	2	LRSK	142	Communication Skills	مهارات الاتصال	820555
			•	•	3	3	STAT	132	Statistics	إحصاء	820556
			•	3	0	3	ENGL	102	English for Academic and specific purpose	لغة إنجليزية أكاديمية وتخصصية	926172
				1	2	3	comp	123	Computer Application	تطبيقات في الحاسب الالى	926186
			•	•	2	2	ISLM	181	Creed and Family in Islam	العقيدة و الأسرة في الإسلام	928639
											Third level
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabica Description	Course number
			•	•	4	4	MATH	201	Calculus 1	تفاضل وتكامل ١	926807
			•	1	3	4	CHEM	203	General Chemistry 1	كيمياء عامه ١	926809
			•	•	2	2	HIST	281	History and Civilization of Kingdom of Saudi Arabia	تاريخ وحضارة المملكة العربية السعودية	928641
			•	•	3	3	PHRE	202	Introduction to Physics Energy Science	مقدمة في الفيزياء والطاقة المتجددة	928740
			•	1	3	4	PHRE	201	Physics 1	فيزياء ١	929146
											Fourth level
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabica Description	Course number
			•	1	3	4	BIOL	204	General Biology	احياء عامه	928610
			•	•	3	3	ENGL	210	English for Scientific Communication	الإنجليزية للتواصل العلمي	927268
تفاضل وتكامل ١			•	•	4	4	MATH	205	Calculus2	تفاضل وتكامل ٢	927270
فيزياء ١			•	1	3	4	PHRE	203	Physics 2	فيزياء ٢	929147
فيزياء ١			•	1	2	3	PHRE	204	Optics	بصريات	929148
											Fifth level
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabica Description	Course number
			•	0	3	3	ENGL	381	Oral Skills for Scientific English	المهارات الشفهية العلمية	927407
فيزياء ٢			•	1	3	4	PHRE	301	Electric Circuits	الدوائر الكهربائية	929326
تفاضل وتكامل ٢			•	0	3	3	PHRE	302	Mathematics for Physics Sciences	رياضيات العلوم الفيزيائية	929327
			•	1	2	3	PHRE	303	Physics 3	فيزياء ٣	929328
تفاضل وتكامل ٢			•	0	3	3	PHRE	304	Classical Mechanics	ميكانيكا كلاسيكية	929329

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Sixth level											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabica Description	Course number
	.	.	.	1	2	3	COMP	209	Introduction Energy	مقدمة في البرمجة	927271
	2	2	ISLM	282	Islamic Ethics and Values	الاخلاق والقيم الإسلامية	928642
رياضيات العلوم الفيزيائية	4	4	PHRE	305	Modern Physic and introduction to Quantum Mechanics	فيزياء حديثة ومقدمة في ميكانيكا الكم	929526
تفاضل وتكامل ٢	4	4	PHRE	306	Thermal and Statistical Physics	فيزياء حرارية واحصائية	929527
مقدمة في الفيزياء والطاقة المتجددة	4	4	PHRE	306	Thermal and Statistical Physics	فيزياء حرارية واحصائية	929527
فيزياء ٢	3	3	PHRE	307	Electromagnetism	كهرومغناطيسية	929528
رياضيات العلوم الفيزيائية	3	3	PHRE	307	Electromagnetism	كهرومغناطيسية	929528

Seventh level											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabica Description	Course number
	3	3	PHRE	401	Renewable Energy	الطاقة المتجددة	929886
فيزياء حديثة ومقدمة في ميكانيكا الكم	4	4	PHRE	402	Atomic and Nuclear Physics	فيزياء ذرية ونووية	929887
فيزياء حرارية واحصائية	3	3	PHRE	403	Material Science	علم المواد	929888
مقدمة في البرمجة	.	.	.	1	3	4	PHRE	404	Scientific Computing and Modeling	نمذجة وبرمجة علمية	929889

Electives courses											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabica Description	Course number
	2	2	PHRE	453	Geo-Energy	الطاقة الجيولوجية	929890
	2	2	PHRE	451	Astrophysics	فيزياء الفلك	929891
	2	2	PHRE	454	Bio-Energy	الطاقة الحيوية	929892
بصريات	2	2	PHRE	452	Light and Modern Optics	الضوء والبصريات الحديثة	929893
فيزياء حديثة ومقدمة في ميكانيكا الكم	2	2	PHRE	452	Light and Modern Optics	الضوء والبصريات الحديثة	929893

Fighth level											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabica Description	Course number
	2	2	BUS	381	Entrepreneurship	ريادة الاعمال	929173
علم المواد	.	.	.	1	3	4	PHRE	405	Electronics	الالكترونيات	930016
علم المواد	3	3	PHRE	406	Solar and heat celled	خلايا شمسية وحرارية	930017
علم المواد	.	.	.	2	.	2	PHRE	407	Experimental Physics	فيزياء علمي	930018
فيزياء ذرية ونووية	2	2	PHRE	408	Energy Storge	تخزين الطاقة	930019
	2	2	PHRE	409	Research Methodology	طرق بحثية	930020
خلايا شمسية وحرارية	.	.	6	.	.	6	PHRE	444	Summer Training	تدريب صيفي	930252

Ninth level											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabica Description	Course number
خلايا شمسية وحرارية	.	.	.	2	.	2	PHRE	501	Green energy laboratory	معمل الطاقة الخضراء	930253
طاقة الرياح	2	2	PHRE	502	Energy and Environmental	مشاكل الطاقة والبيئة	930254
معمل الطاقة الخضراء	3	3	PHRE	503	Wind Energy	طاقة الرياح	930255
طرق بحثية	2	2	PHRE	504	Project (phase 1)	مشروع مرحلة ١	930256
تدريب صيفي	2	2	PHRE	504	Project (phase 1)	مشروع مرحلة ١	930256

Form No. (3) Study Plan for the Physics and Renewable Energy Program

Electives courses											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
علم المواد	•	•	•	•	2	2	PHRE	551	Nanotechnology and Health Physics	تقنية وعلم النانو	930260
خلايا شمسية وحرارية	•	•	•	•	2	2	PHRE	553	Advanced Solar cells	الخلايا الشمسية المتقدمة	930262
الطاقة المتجددة	•	•	•	•	2	2	PHRE	554	Energy Efficiency	كفاءة الطاقة	930263

Tenth level											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
مشاكل الطاقة والبيئة	•	•	•	•	2	2	PHRE	505	Energy Policy and Analysis	سياسة الطاقة وتحليلها	930257
مشروع مرحلة ١	•	•	•	2	2	4	PHRE	506	Project (phase 2)	مشروع مرحلة ٢	930258
معمل الطاقة الخضراء	•	•	•	2	•	2	PHRE	507	Advanced Green Energy Laboratory	معمل الطاقة الخضراء المتقدم	930259

Electives courses											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
فيزياء ذرية ونووية	•	•	•	•	2	2	PHRE	552	Radiation and Health Physics	الفيزياء الإشعاعية والصحية	930261
فيزياء ذرية ونووية	•	•	•	•	2	2	PHRE	555	Nuclear Energy	الطاقة النووية	930264
علم المواد	•	•	•	•	2	2	PHRE	556	Surface Analysis and Characterization	تحليل وتوصيف السطح	930265

Form No. (3) Study Plan for the English Language and Translation Program

Level one									
	Training	Lab	Theoretical	Credit hours	Subject range	Catalogue number	English Description	Arabic Description	Course number
	•	•	•	•	ENGL	١٠٤	English Language 1	اللغة الإنجليزية ١	٩٢٧٤٩١
	•	•	•	•	ARAB	١٠١	Applied Syntax	النحو التطبيقي	٩٢٧٤٨٨
	•	•	•	•	COMP	١٠٢	Computer Skills	مهارات الحاسب الآلي	٩٢٧٤٨٩
	•	•	•	•	PHEDU	١٦٢	Physical Education	التربية البدنية والصحية	٩٢٧٤٩٢
	•	•	•	•	LRSK	١٠٣	Learning and Searching Skills	مهارات التعلم والبحث	٩٢٧٤٩٠
	•	•	•	•	ARAB	١٨٢	Arabic Language Skills	مهارات اللغة العربية	٩٢٨٦٤٠
Level two									
	Training	Lab	Theoretical	Credit hours	Subject range	Catalogue number	English Description	Arabic description	Course number
	•	•	•	•	ENGL	١١٣	English Language 2	اللغة الإنجليزية ٢	٩٢٧٥٧٨
	•	•	•	•	LRSK	١١١	Writing Skills	مهارات الكتابة	٩٢٧٥٧٦
	•	•	•	•	STAT	١١٤	Introduction to Statistics	مقدمة في الاحصاء	٩٢٧٥٧٩
	•	•	•	•	PSYCO	١١٥	Principles of Psychology	مبادئ علم النفس	٩٢٧٥٨٠
	•	•	•	•	LRSK	١١٠	Communication Skills	مهارات الاتصال	٩٢٧٥٧٥
	•	•	•	•	QURN	١١٢	Reciting and Elocution	التلاوة والتجويد	٩٢٧٥٧٧
	•	•	•	•	ISLM	١٨١	Creed and Family in Islam	العقيدة و الأسرة في الاسلام	٩٢٨٦٣٩
Level Three									
	Training	Lab	Theoretical	Credit hours	Subject range	Catalogue number	English description	Arabic description	Course number
	•	•	•	•	HIST	٢٨١	History and Civilization of Kingdom of Saudi Arabia	تاريخ وحضارة المملكة العربية السعودية	٩٢٨٦٤١
	•	•	•	•	ENGL	٢٠١	Listening & Speaking 1	الاستماع والتحدث ١	٩٢٨٧٣٥
	•	•	•	•	ENGL	٢٠٢	Reading Comprehension	القرءاء والفهم	٩٢٨٧٣٦
	•	•	•	•	ENGL	٢٠٣	Writing Skills	مهارات الكتابة	٩٢٨٧٣٧
	•	•	•	•	ENGL	٢٠٤	Grammar1	قواعد ١	٩٢٨٧٣٨
	•	•	•	•	ENGL	٢٠٥	Vocabulary Building	بناء المفردات	٩٢٨٧٣٩
Level Four									
	Training	Lab	Theoretical	Credit hours	Subject range	Catalogue number	English description	Arabic description	Course number
	•	•	•	•	ISLM	٢٨٢	Islamic Ethics and Values	الأخلاق والقيم الإسلامية	٩٢٨٦٤٢
استماع وتحدث ١	•	•	•	•	ENGL	٢٠٦	Listening & Speaking	استماع وتحدث ٢	٩٢٩١٣٣
مهارات الكتابة	•	•	•	•	ENGL	٢٠٧	Academic Writing	الكتابة الأكاديمية	٩٢٩١٣٤
قواعد ١	•	•	•	•	ENGL	٢٠٨	Grammar 2	قواعد ٢	٩٢٩١٣٥
	•	•	•	•	ENGL	٢٠٩	Comparative Constructions	التركيب المقارنة	٩٢٩١٣٦
	•	•	•	•	ENGL	٢١٠	Introduction to Linguistics	مقدمة في اللغويات	٩٢٩١٣٧
	•	•	•	•	ENGL	٢١١	Introduction to Translation	مقدمة في الترجمة	٩٢٩١٣٨
	•	•	•	•	ENGL	٢١٢	Introduction to English Literature	مقدمة في الأدب الإنجليزي	٩٢٩١٣٩
Level Five									
	Training	Lab	Theoretical	Credit hours	Subject range	Catalogue number	English description	Arabic description	Course number
الكتابة الأكاديمية	•	•	•	•	HIST	٣٠١	Writing for Specific Purposes	الكتابة لأغراض معينة	٩٣٠٦٨١
استماع وتحدث ٢	•	•	•	•	ENGL	٣٠٢	Conversation	محادثة	٩٣٠٦٨٢
	•	•	•	•	ENGL	٣٠٣	Phonetics & Phonology	الصوتيات وال fonولوجي	٩٣٠٦٨٣
مقدمة في الأدب الإنجليزي	•	•	•	•	ENGL	٣٠٤	Literary Genres	الأنواع الأدبية	٩٣٠٦٨٤
	•	•	•	•	ENGL	٣٠٥	Morphology & Syntax	بناء الكلمة والتركيب	٩٣٠٦٨٥
مقدمة في الترجمة	•	•	•	•	ENGL	٣٠٦	Scientific & Technical Translation	الترجمة العلمية والتقنية	٩٣٠٦٨٦
	•	•	•	•	ENGL	٣٠٧	Translation of Media & Tourist Texts	الترجمة الإعلامية والسياحية	٩٣٠٦٨٧
Level Six									
	Training	Lab	Theoretical	Credit hours	Subject range	Catalogue number	English description	Arabic description	Course number
	•	•	•	•	ENGL	٣٠٨	Second Language Acquisition	اكتساب اللغة الثانية	٩٣٠٦٨٥
	•	•	•	•	ENGL	٣٠٩	Semantics & Pragmatics	علم المعاني والتداولية	٩٣٠٦٨٩
	•	•	•	•	ENGL	٣١٠	CAT	الترجمة باستخدام الحاسب	٩٣٠٦٩٠
	•	•	•	•	ENGL	٣١١	Translation of Literary Texts	الترجمة الأدبية	٩٣٠٦٩١
	•	•	•	•	ENGL	٣١٢	Translation of Economic Texts	الترجمة الاقتصادية	٩٣٠٦٩٢
	•	•	•	•	ENGL	٣١٣	Consecutive Interpreting	الترجمة المتتالية	٩٣٠٦٩٣
	•	•	•	•	ENGL	٣١٤	call	تعلم اللغة باستخدام الحاسب	٩٣٠٦٩٤
	•	•	•	•	BUS	٣٨١	entrepreneurship	ريادة الأعمال	٩٢٩١٣٣

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Level Seven									
	Training	Lab	Theoretical	Credit hours	Subject range	Catalogue number	English description	Arabic description	Course number
الترجمة التتبعية	٠	٠	٣	٣	ENGL	٤٠١	Simultaneous Interpreting	الترجمة الفورية	٩٣٠٦٩٤
	٠	٠	٢	٢	ENGL	٤٠٢	Discourse Analysis	تحليل النصوص	٩٣٠٦٩٥
	٠	٠	٤	٤	ENGL	٤٠٣	Research Methodology	طرق البحث	٩٣٠٦٩٦
الكتابة لأغراض معينة	٠	٠	٢	٢	ENGL	٤٠٤	Translation of Legal Texts	الترجمة القانونية	٩٣٠٦٩٨
	٠	٠	٣	٣	ENGL	٤٠٥	Translation Project Management	إدارة مشاريع الترجمة	٩٣٠٦٩٧
	٠	٠	٢	٢				اختياري	

Elective Courses									
	Training	Lab	Theoretical	Credit hours	Subject range	Catalogue number	English description	Arabic description	Course number
	٠	٠	٢	٢	ENGL	٤٥١	Issues in Bilingualism	قضايا في ثنائية اللغة	٩٢٩٩١٣
	٠	٠	٢	٢	ENGL	٤٥٢	Sociolinguistics	علم اللغة الاجتماعي	٩٣٠٧٠١
	٠	٠	٢	٢	ENGL	٤٥٣	Children's Literature	ادب الطفل	٩٢٩٩١٥

Level Eight									
	Training	Lab	Theoretical	Credit hours	Subject range	Catalogue number	English description	Arabic description	Course number
طرق البحث	٠	٢	٢	٣	ENGL	٤٠٦	Senior Project	مشروع التخرج	٩٣٠٦٩٩
إدارة مشاريع الترجمة									
محادثة	٢٤	٠	٠	٨	ENGL	٤٤٤	Field Training	التدريب الميداني	٩٣٠٧٠٠
مقدمة في تعليم اللغة الإنجليزية									
الترجمة الاقتصادية	٠	٠	٢	٢				اختياري ٢	

Elective Courses									
	Training	Lab	Theoretical	Credit hours	Subject range	Catalogue number	English description	Arabic description	Course number
	٠	٠	٢	٢	ENGL	٤٥٣	Stylistics	علم الأساليب	٩٣٠٧٠٢
	٠	٠	٢	٢	ENGL	٤٥٥	Contemporary English literature	الادب الإنجليزي المعاصر	٩٣٠٠٢٤
	٠	٠	٢	٢	ENGL	٤٥٦	Translation of Administrative	الترجمة الإدارية	٩٣٠٠٢٥
	٠	٠	٢	٢	ENGL	٤٥٤	Sight Interpreting	الترجمة المنظورة	٩٣٠٧٠٣

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											First level
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
			•	•	2	2	ARAB	101	Applied Syntax	النحو التطبيقي	927488
			•	•	2	3	COMP	112	Computer Skills	مهارات استخدام الحاسب الالى	927489
			•	•	2	2	LRSK	103	Learning and Searching Skills	مهارات التعلم والبحث	927490
			•	•	3	3	ENGL	104	English Language 1	اللغة الإنجليزية ١	927491
			•	•	1	0	PHEDU	162	Physical Education	التربية البدنية والصحية	927492
			•	•	2	2	ARAB	182	Arabic Language Skills	مهارات اللغة العربية	928640
											Second level
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
			•	•	2	2	LRSK	110	Communication Skills	مهارات الإتصال	927575
			•	•	2	2	LRSK	111	Writing Skills	مهارات الكتابة	927576
			•	•	2	2	QURN	112	Reciting and Elocution	تلاوة وتجويد	927577
			•	•	3	3	ENGL	113	English Language 2	اللغة الإنجليزية ٢	927578
			•	•	2	2	STAT	114	Introduction to Statistics	مقدمة في الاحصاء	927579
			•	•	2	2	PSYCO	115	Principles of Psychology	مبادئ علم النفس	927580
											Third level
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
			•	•	2	2	SPEDU	104N	Intro to Special Education	مقدمة في التربية الخاصة	800043
			•	•	2	2	CURC	142N	Building Curriculum Dev	بناء وتطوير المناهج	800067
			•	•	2	2	CURC	152N	Teaching Techniques	تقنيات التعليم	800068
			•	•	2	2	EDUC	101N	Principles of Education	مبادئ التربية	801240
			•	•	2	2	PSYCO	142N	Developmental Psychology	علم نفس النمو	801244
			•	•	1	2	KINDG	202	Childs Health and Nutrition	صحة الطفل وتغذيته	926303
			•	•	2	2	KINDG	207	The child in islam	الطفل في الإسلام	926366
			•	•	2	2	HIST	281	History and Civilization of Kingdom of Saudi Arabia	تاريخ وحضارة المملكة العربية السعودية	928641
											Fourth level
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
			•	•	2	2	PSYCO	203N	Educational Psychology	علم النفس التربوي	801250
			•	•	2	2	CURC	501N	Teaching Strategies	استراتيجيات التدريس	801655
			•	•	1	2	KINDG	204	Motor & Creative Art and Education for children	التربية الفنية الابداعية والحركية للأطفال	926363
			•	•	1	2	KINDG	205	Developing Religious and Social Concepts a child	تنمية المفاهيم الدينية والاجتماعية للطفل	926364
			•	•	1	2	KINDG	206	Educational Aids and Technology in children Education	الوسائل التعليمية والتكنولوجيا في تعليم وتربية الطفل	926365
			•	•	2	2	ISLM	282	Islamic Ethics and Values	الأخلاق والقيم الإسلامية	928642

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Fifth level											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
			•	•	2	2	EDUC	213N	Education Professional Ethics	اخلاقيات مهنة التعليم	926370
			•	1	2	3	KINDG	302	Appropriate Curricula for children Development from (B-3)	المنهج الملائم نمائياً للأطفال من الميلاذ (3-٠) سنوات	926411
			•	1	2	3	KINDG	303	Stories & Drama in Kindergarten	التصص والدراما في مرحلة رياض الأطفال	926412
			•	1	2	3	KINDG	304	Linguistic and cognitive Development for a child	النمو اللغوي والعقلي للطفل	926413
Sixth level											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
			•	1	2	3	KINDG	301	Communication with Children	التواصل مع الأطفال وتوجيه سلوكهم	926410
			•	1	2	3	KINDG	305	Classroom Environment and Order in kindergarten	البيئة الصفية والنظام الصففي في رياض الأطفال	926414
			•	1	2	3	KINDG	306	Appropriate Curricula for child Development from (3-5)	المنهج الملائم نمائياً للطفل من (3-٥) سنوات	926415
			•	1	2	3	KINDG	308	Developing Language Skills in Kindergarten (B-5)	تنمية المهارات اللغوية في رياض الأطفال من (الميلاد-٥)	926417
Seventh level											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
			•	1	2	3	KINDG	401	Personal and Professional Development	النمو الشخصي والمهني	926420
			•	1	2	3	KINDG	402	Administration of Nurseries and Kindergarten	إدارة دور الحضانة ورياض الأطفال	926421
			•	1	2	3	KINDG	403	Family and Community Partnership	التشراكة مع الأسرة والمجتمع	926422
بناء وتطوير المناهج استراتيجيات التدريس			•	•	2	2	CURC	334K	Special Methods of Teaching	طرق تدريس خاصة	926820
			•	•	3	3	EDUC	416	Educational and Action research	البحث التربوي والاجرائي	928197
Eighth level											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
بناء وتطوير المناهج استراتيجيات التدريس			•	•	8	8	CURC	426N	Practical Training	تدريب عملية	801654
			•	•	3	3	KINDG	406	Research Seminar in Teaching	حلقة بحث في التدريس	926425
Electives courses											
	Clinic	Practicing	Training	Lab	Theoretical	Credit	Subject range	Catalogue number	English Description	Arabic Description	Course number
			•	•	2	2	PSYCO	149N	Guidance and Counseling	التوجيه والإرشاد	800063
			•	•	2	2	EDUM	195N	Production and use of teaching aids	إنتاج واستخدام الوسائل التعليمية	801216
			•	•	2	2	EDUM	196N	Artistic taste and aesthetics	التذوق الفني وعلم الجمال	801217
			•	•	2	2	EDUC	330N	Design & Development of Multimedia	تصميم وإنتاج الوسائط المتعددة	828254
			•	•	2	2	EDUC	310N	Distance Learning	التعليم عن بعد	925414
			•	•	2	2	EDUC	195N	Educational Information	الإعلام التربوي	925837
			•	•	2	2	EDUC	196N	Behavior Modification	تعديل السلوك	925838
			•	•	2	2	CURC	106N	Life skills for children Curriculum & Instruction Dep	المهارات الحياتية للأطفال	926584
			•	•	2	2	CURC	107N	Educational Games & Applications	الآداب التعليمية وتطبيقاتها التربوية	926647
			•	•	2	2	EDA	107N	Social Participation	المشاركة المجتمعية	926649
			•	•	2	2	SPEDU	107N	Creative Thinking learning	تعليم التفكير الإبداعي	926651
			•	•	2	2	CURC	108N	Teaching children issues	المشكلات التدريسية للأطفال	926652
			•	•	2	2	TTECH	108N	E-learning & distance learning	التعليم الإلكتروني والتعليم عن بعد	926652
			•	•	2	2	EDA	108N	School Planning	التخطيط المدرسي	926653
			•	•	2	2	CURC	109N	Teaching for comprehension	التدريس للفهم	926654

Form No. (4) Courses to be registered

				Class					Student name
				Mobile number					ID number
.....Email				Academic supervisor information					
Supervisor note after registration				Number of ours	Pract ical	Theore tical	Course name	A	
Cause	Not Register ed	Class number	Registered						
								١	
								٢	
								٣	
								٤	
								٥	
								٦	
								٧	
								٨	
								٩	
								١٠	
GPA				Total number of hours					

- ❖ The student whose name is indicated above has been advised regarding the courses expected to be registered and the course requirements. Note that if one of the requirements is not passed, the advisor will review it during the course registration period in the student information system.
 - ❖ Ensure that there is no conflict in the exam schedule for the next semester.
 - ❖ Priorities must be arranged as follows:
 1. Prerequisite courses from lower levels have the highest priority.
 2. General and educational courses (excluding practical training requirements) are available every semester, and the student is not obligated to register them in the event of a conflict with a major related course, because major related courses are available once per academic year.
 3. The student must register the courses required for practical training or a course requiring more than one course at higher levels. Practical training or internship requirements have a high priority because they may prevent the student from registering for the practical training or field training course and thus delay graduation.
- If the student fails one of the requirements for one of the courses that she wanted to register in the next semester, she must re-register for the course in which she failed (the requirement).

Number of credit hours per semester	Cumulative GPA
12 units maximum	Under academic probation
15 units maximum	From 2.5 to less than 2
As specified in the plan	From 4 to less than 2.5
23 units maximum	From 4 or more

❖ I pledge that the student will adhere to registering the courses listed in the table above. If a course is registered without consulting the supervisor, the supervisor has the right to delete the course.

Student's signature: Date: // 144 AH Signature of the academic supervisor: Date: // 144 AH

Two copies of the form are made (one copy is given to the student and one copy is kept in the academic supervision file).

Form No. (5) Dropping and Adding Academic Courses

<input type="checkbox"/> First <input type="checkbox"/> Second <input type="checkbox"/> Summer	Academic Semester		Student Name
	Numbers of Registered Hours		ID Number
	Mobile Number		Major

Academic Supervisor's Information:			
	The supervisor's signature on the completion of the form and on the correctness of the student's written information		Supervisor Name
/ /			Date Of Application

Adding Course

Registration's Notes	Approval of The Head of Department on section expansion	Justification	Class Number	Course Name	Application Number
<input type="checkbox"/> The request has been executed <input type="checkbox"/> the request is rejected because: <input type="checkbox"/> There is a conflict. <input type="checkbox"/> Class is Closed. <input type="checkbox"/> Non-fulfillment of requests. <input type="checkbox"/> GPA Doesn't allow. <input type="checkbox"/> other	Name : Signature : Date / / :	<input type="checkbox"/> a transfer student and the credit transfer was not enrolled in the system. <input type="checkbox"/> A graduate and need to expand the section. <input type="checkbox"/> A graduate and need to exceed the number of hours. <input type="checkbox"/> A graduate and need to exceed a previous requirement. <input type="checkbox"/> Expanding a class to a required course for more than one requirement at higher levels.			
<input type="checkbox"/> The request has been executed <input type="checkbox"/> the request is rejected because: <input type="checkbox"/> There is a conflict. <input type="checkbox"/> Class is Closed. <input type="checkbox"/> Non-fulfillment of requests. <input type="checkbox"/> GPA Doesn't allow. <input type="checkbox"/> other	Name : Signature : Date / / :	<input checked="" type="checkbox"/> a transfer student and the credit transfer was not enrolled in the system. <input checked="" type="checkbox"/> A graduate and need to expand the section. <input checked="" type="checkbox"/> A graduate and need to exceed the number of hours. <input checked="" type="checkbox"/> A graduate and need to exceed a previous requirement. <input checked="" type="checkbox"/> Expanding a class to a required course for more than one requirement at higher levels.			

Dropping Course

Registration's Notes	Justification	Class Number	Course Name	Application Number
<input type="checkbox"/> The request has been executed <input type="checkbox"/> Request is rejected because: <input type="checkbox"/> The number of hours after dropping is less than 12 hours <input type="checkbox"/> other				
<input type="checkbox"/> The request has been executed <input type="checkbox"/> Request is rejected because: <input type="checkbox"/> The number of hours after dropping is less than 12 hours <input type="checkbox"/> other				

Receiving the application does not mean its execution, and after filling out the form, the student must follow up (student information system) and see the courses and the number of hours registered .

Student signature:

For the registration officer:

Name	: Signature ;Date Of Request Implementation ;
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Form No. (6) withdrawal from one or more courses

	ID Number		Student Name	Student Information
	Mobile Number		Major	
Reasons for withdrawal:				Student confirming for knowledge
Filling the form does not mean approval of the submitted application, and the student must continue to attend lectures until the request to withdraw from a course is approved				
<ol style="list-style-type: none"> 1. In case of withdraw from a high-risk course, it may result in delaying your graduation for a full academic year . 2. In case of withdrawal from a medium-risk course, it may result in failure to ensure that the course is offered in the next semester, difficulty in registering according to the levels of the study plan due to the possibility of conflicting times between lectures and exams of courses of different levels, affects the regularity in the study plan and graduation during the regular period. 3. In case of withdrawal from a low-risk course, it may result in failure to ensure that the course will be offered in the next semester, affecting the regularity in the study plan and graduation during the regular period. 4. A student who withdraws from one or more courses, which results in a delay in her graduation, does not have the right to ask the college to open the courses in the graduation semester or to waive the requirements for field training. she must bear the consequences of the decision to withdraw. 				
I confirm that I have read what the consequences of withdrawing from a course entail and have committed to it and bear the obstacles of not adhering to these instructions.				
Student NameSignature				
Academic Supervisor	Justification	Supervisor's opinion	Course type	Course name
		<input type="checkbox"/> Agree <input type="checkbox"/> Disagree	<input type="checkbox"/> High risk <input type="checkbox"/> Medium risk <input type="checkbox"/> Low risk	
		<input type="checkbox"/> Agree <input type="checkbox"/> Disagree	<input type="checkbox"/> High risk <input type="checkbox"/> Medium risk <input type="checkbox"/> Low risk	
Signature :		Supervisor Name :		
		Total number of hours after withdrawal		
<ol style="list-style-type: none"> 1. Accessing through the student records system during the period specified for withdrawal from one or more courses 2. Self-service-electronic services-registration requests-withdrawal form from a course-adding a new value-add (from the list choose the name of the course to be withdrawn from and press the Submit button) • The student can submit a withdrawal request for more than one course in the same application and cannot submit another application unless the previous application has been processed. 				The followed procedure after approval



Important Links



Awareness initiative



Social media information and academic support




Operational guide of academic supervision 1443 Ah



Facilitated Registration Guide





تسعة
بالحمد
والله



جامعة الإمام عبد الرحمن بن فيصل

IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY

كلية العلوم والدراسات الانسانية

College of Science and Humanities