



To be filled out by the authorized department submitting the request

Application Form for Changing Educational Institution

	Name		ID
كلية الهندسة	Affiliated Institution	معيدة	Position
Start Date.....	University of Scholarship and location		Degree Pursued

Type of Request: Changing Educational Institution **From:** **To:** at **University of** _____

Request:

A referral from the Dean of Graduate Studies, reference number _____ dated // ____ AH, accompanied the application submitted via the electronic portal (Safeer) regarding _____ for the scholar to obtain a doctoral degree in the specialization of (_____) for a duration of three years starting from 00/00/0000.

Acceptance:

Unconditional from the University of _____ located in _____

Opinion of the Cultural Attaché:

The request received approval from the Cultural Attaché in _____, based on a letter from the academic supervisor stating that the date of obtaining the master's degree is _____.

Justifications:

Previous Decisions and Recommendations:

(One of the college staff has been granted access to the archive of decisions relevant to the institution.)

Department Recommendation:

Approval _____ from the Department Council () in session () held on // ____ AH.
Please specify the reason if the decision was by majority approval or denial.

College Recommendation:

Approval _____ from the College Council in session (____) held on // ____ AH.
Please specify the reason if the decision was by majority approval or denial.

Note: The shaded field contains a dropdown menu where you can select the type of request and adjust the data accordingly.

When changing the educational institution, the previously granted duration is counted within the total regulatory period for the scholarship. Therefore, the scholar must complete the degree requirements at the new educational institution within the remaining regulatory period.

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