



To be filled out by the authorized department submitting the request
Application Form for Studying Courses Remotely

	Name		ID
كلية العلوم	Affiliated Institution	معيدة	Position
Start Date.....	University of Scholarship and location		Degree Pursued

Type of Request: Remote Course Study

Course Name:

Request:

A referral from the Dean of Graduate Studies, reference number _____ dated //___ AH, based on the application submitted via the electronic portal (Safeer) regarding the remote study of courses for a duration of () starting from // CE to //__ CE.

Opinion of the Cultural Attaché:

The request received approval from the Cultural Attaché in _____, based on a letter from the academic supervisor,

Previous Decisions and Recommendations:

One of the college staff has been granted access to the archive of decisions relevant to the institution.

Department Recommendation:

Approval _____ from the Department Council () in session () held on //___ AH.
Please specify the reason if the decision was by majority approval or denial.

College Recommendation:

Approval _____ from the College Council in session (_____) held on // AH.
Please specify the reason if the decision was by majority approval or denial.

Note: The shaded field contains a dropdown menu where you can select the type of request and adjust the data accordingly.

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جامعة الإمام عبد الرحمن بن فيصل
IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY

عمادة الدراسات العليا
Deanship of Graduate Studies

Requirements:

1. Ensure that all decisions issued for the scholar are included.
2. Academic Advisor's Report at Imam Abdulrahman Bin Faisal University.
3. Report of the academic supervisor at the university to which he is sending a scholarship.

Regulations for Remote (Online) Course Study:

1. **Online (remote) study is permitted only with prior approval from the Cultural Attaché.**
2. **The course to be studied remotely must be one that cannot be studied except through online methods.**
3. **The maximum number of hours allowed for online study is 6 credit hours per semester or equivalent, for graduate studies. This includes transferred credits for online courses from another university. These hours must not be for courses requiring practical or applied attendance across all specializations.**
4. **Proof of full-time dedication and residency in the country of study during online studies is required.**
5. **Online study must be conducted at the same university where the student is enrolled.**

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