



Basic and Applied Scientific Research Centre Dammam 31113, Saudi Arabia		 جامعة الإمام عبد الرحمن بن فيصل IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY مركز البحوث العلمية الأساسية و التطبيقية Basic and Applied Scientific Research Center	
Procedure Title: <b>QUALITY MANUAL ISO/IEC 17025:2017</b>		Document No. <b>Samples -IAU-BASRC-010201-F-015</b>	
Department/Section	Quality Assurance / Lab	Revision Date: <b>1.1.2022</b>	Next Revision Date: <b>1.1.2026</b>
		Revision No. <b>1</b>	Page <b>1</b> of <b>2</b>

## REQUEST FOR SOLID SPECT SERVICE

<b>TYPE OF SERVICE:</b>	<input type="checkbox"/> Internal	<input type="checkbox"/> External
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REQUESTER INFORMATION	
Client Name:	
Organization Type: <input type="checkbox"/> College <input type="checkbox"/> Research institute <input type="checkbox"/> University	
Name of organization:	
Department:	
E-mail:	
Mobile:	
Sig.:	Date:

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## SAMPLE INFORMATION

Number of samples:

Wavelength range:                      Start: [                      ]                      End :[                      ]

The program:                       Reflectance                       Absorbance                       Transmittance

Scan speed:                       Slow                       Medium                       Fast

Safety Precautions:  
 Toxic    )     Flammable                       Biohazardous                       None

## INSTRUCTIONS

- 1- The sample must be in solid state.
- 2- Reflectance Sample weight should be 3 g or more.
- 3- Transmittance and Absorbance cannot be applied if the samples are dark in color, powder.
- 4- Transmittance and Absorbance Samples has the property of light transmittance.
- 5-The results will be sent by e-mail within 10 working days

**Would you like to retrieve your samples after completing the analysis:**     Yes                       No

**Please collect your samples no later than one week from receiving this e-mail. After a week, the samples will be disposed**

**Storage requirements for the sample** :.....

**Acknowledgment:** All information filled in by the Client is correct



**Samples Supervisor**  
**Name:**

.....

Sig.:

Date: