هيئة تقويم التعليم والتدريب
Education & Training Evaluation Commission

اعتماد
NCAAA

Course Specification
(Postgraduate Programs)

Course Title:	*Enter Course Title.*
Course Code:	*Enter Course Code.*
Program:	*Enter Program Name.*
Department:	*Enter Department Name .*
College:	*Enter College Name.*
Institution:	*Enter Institution Name.*
Version:	*Course Specification Version Number*
Last Revision Date:	*Pick Revision Date.*

To get the application in word
scan the following barcode:

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A. General information about the course:

1. Course Identification:

1. Credit hours: (………)

2. Course type

A.	☐University	☐College	☐Department	☐Track
B.	☐Required		☐Elective	

3. Level/year at which this course is offered: (……….)

4. Course General Description:

5. Pre-requirements for this course (if any):

6. Pre-requirements for this course (if any):

7. Course Main Objective(s):

2. Teaching Mode: (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom		
2	E-learning		
3	Hybrid • Traditional classroom • E-learning		
4	Distance learning		

3. Contact Hours: (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	
2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	
5.	Others (specify)……	
	Total	

B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods:

Code	Course Learning Outcomes	Code of PLOs aligned with the program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1				
1.2				
…				
2.0	Skills			
2.1				
2.2				
…				
3.0	Values, autonomy, and responsibility			
3.1				
3.2				
…				

C. Course Content:

No	List of Topics	Contact Hours
1.		
2.		

	Total	

4

D. Students Assessment Activities:

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.			
2.			
3.			
...			

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.)

E. Learning Resources and Facilities:

1. References and Learning Resources:

Essential References	
Supportive References	
Electronic Materials	
Other Learning Materials	

2. Educational and Research Facilities and Equipment Required:

Items	Resources
facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	
Technology equipment (Projector, smart board, software)	
Other equipment (Depending on the nature of the specialty)	

F. Assessment of Course Quality:

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching		
Effectiveness of students' assessment		
Quality of learning resources		
The extent to which CLOs have been achieved		
Other		

Assessor (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify)

Assessment Methods (Direct, Indirect)

G. Specification Approval Data:

COUNCIL /COMMITTEE	
REFERENCE NO.	
DATE	