جامعة الإمام عبدالرحمن بن فيصل
IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY

مكتب نائب الرئيس للبحث العلمي والابتكار
Office of the Vice President for Scientific Research and Innovation

Directorate of library affairs form (DLA.02)

Training Application Form

Learning Resources and Scientific Research Unit, Training Request Form

Application information			
Name			
Address:			
E–mail			
College/ department /unit			
Office telephone:			
Phone:			
Internship information			
Time and date of the Duration			
Place of training	o **In the library** o **Outside the library** o **Location (out of library Training locate hall lab….) :**		
Target group	o BA students o Postgraduate studies students o Faculty members o Employees o Other		
Gender			
Number of interns Training on (specify a topic/field): note: you can choose more than one topic	o **Unified search engine Summon** o **How to access information sources using the e-catalog of the university's libraries OPAC** o **How to Incorporate Academic Booking Services into the Teaching Process in University Libraries** o **E-Resource Portal for University Libraries** o **Effective Online Search**		

To get the application in word
scan the following barcode:

Directorate of library affairs form (DLA.02)

Number of interns Training on (specify a topic/field): note: you can choose more than one topic	o **Effective use of e-book information rules for university libraries Assessment of online sources of information** o **Academic integrity and how to avoid scientific plagiarism in the university's research community plagiarism and Turnitin)** o **Advanced online search using software such as Google** o **using the university's digital repository as a tool to reach the intellectual output of its employees. How to cite a reference using Endnote** o **How to cite a reference using Mendeley** o **How to improve the quality of research for global publishing using Web of Science** o **How to improve the quality of research for global publishing using Scopus** o **Use of personal services in online databases** o **How to make use of Dar Almnthumah Information Base** o **How to prepare a literature review (previous studies)** o **Selection of sources and readers' research strategies** o **Writing a journa** o **Writing a proposal** o **Analyzing quantitative data using SPSS** o **Academic thesis management for master's or doctoral thesis and research projects for bachelor's and postgraduate students** o **Reasons for rejecting scientific articles for publication in international journals** o **How can a researcher learn about the scientific journal that is best suited for global publication?** o **mixed approach (combination) for research**

To get the application in word
scan the following barcode:

Directorate of library affairs form (DLA.02)

	o **Creating Digital IDs for Scientific Researchers** o **ORCID, Researcher ID, Google scholar Citation** o **Use of the British Academic Knowledge Circle for interactive teaching within the lecture hall** o **How to make use of the database in the retrieval of scientific intellectual product Science Direct** o **Taylor & Francis Educational Science Database** o **How to benefit from educational research information base for education professionals ERIC**
Training on (other than above):	
Preferred language for training	
Preferred language of training materials.	
The preferred method of training	o **Individual** o **Lecture** o **Interactive discussion** o **practical training** o **E- learning** o **Internet web** o **Computer lab** o **Computer** o **Projector**

To get the application in word
scan the following barcode: